



## Climate FORTH Project Officer - Communications

**Location:** RSPB Skinflats Reserve, Falkirk, FK2 8PP and homeworking.

**Salary:** P6 £25,723 – £27,614

**Benefits:** Pension Scheme, Life Assurance Scheme, 26 days' Annual Leave.

**Hours:** 30 hours per week.

**Duration:** Fixed term until 31 October 2026.

### About the role

We are looking for an enthusiastic and organised individual with a passion for partnership working to help deliver *Climate FORTH: Furthering Our Resilience Through Heritage*.

This is an ambitious project by Inner Forth Futures – a collaboration of 9 organisations, who have committed to working together with advisory organisations, stakeholders and community groups to achieve a shared vision. The Inner Forth Futures vision is that the sense of connection, purpose and place that put the Inner Forth at the forefront of the industrial development of Scotland will be revitalised. We aim to achieve this using a landscape scale approach with heritage at its core to engage people in new ways in the Inner Forth's management.

The Climate FORTH project has been developed over the past year to contribute significantly to delivering our vision and will be delivered between August 2023 and July 2026, subject to a successful delivery stage application to National Lottery Heritage Fund.

Climate FORTH will make the following differences for local heritage, people and place by working in targeted locations within the Inner Forth's four local authority areas and 215 km<sup>2</sup> landscape and disseminating our findings to inspire further action:

1. The Inner Forth's heritage is valued and has inspired action to meet Scotland's net zero climate targets and made positive economic and societal change.

2. The Inner Forth's natural and built heritage assets have an increased resilience to societal and climatic change.
3. People and places within the Inner Forth have an increased resilience to change, as a result of heritage supporting the economy, healthy lifestyles, sustainable choices and a just transition.

The project will support a move to a greener future and post-pandemic recovery and generate opportunities to share learning, influence adaptation and inspire the change needed to transition to a climate resilient landscape in the Inner Forth and beyond. This will be achieved using locally-created, measurable resilience plans with participatory budgets for delivery, targeted action to demonstrate ways to repurpose heritage assets, tools and events to promote the principles of 20-minute neighbourhoods, skills development and capacity building, and initiatives to promote local, sustainable tourism. A new Youth Panel will engage a different demographic in decisions about their local places and Climate FORTH's activities, including through a dedicated micro-grant scheme. See [www.innerforthlandscape.co.uk](http://www.innerforthlandscape.co.uk) for more information.

### **Your role**

In this Project Officer role you will support project delivery by leading on PR and communications, ensuring we create and use materials and methods that are appropriate for our key audiences, including social media and webpages. You will implement a delivery phase stakeholder communications plan and oversee contractors. You will be responsible for some project activities, including events and a VR Project.

The successful candidate will have proven communications and partnership experience. You will be supported by the Climate Forth Project Manager, Steering Group and Board but you will need to be able to demonstrate the ability to work independently and to implement creative solutions.

The post will be based at the RSPB Skinflats Reserve near Falkirk, with flexibility to work part of the week from home and occasional weekend and evening work. This is one of 3 Project Officer roles.

### **You will be responsible for:**

- Leading on communications work across the project
- Developing a social media presence and project webpages

- Supporting partners to deliver a Virtual Reality activity to engage people in land-use change
- Leading on project wide best practise sharing and/or celebration events
- Supporting partners to share learning from the project
- Implementing the delivery phase stakeholder communications plan
- Supporting the Project Manager with elements of grant reporting and claims

**Essential skills, knowledge and experience:**

- Experience of successful communications and/or events work
- Knowledge of a range of communications tools and how and when to use them
- Experience of working with project teams, partners and stakeholders
- Some knowledge of the theory and practice of project management
- Ability to produce clear written communications including report writing
- Ability to persuade and influence a wide range of people
- Excellent problem-solving skills, ability to find creative solutions and to work on own initiative
- Proven time management and organisational skills and ability to work under pressure
- Experience of contractor management

**Applications close on Sunday 23 July 2023. We plan to interview for this position on 3<sup>rd</sup>/4<sup>th</sup> August 2023 and appointment is subject to final confirmation of grant funding.**

Should you have any enquiries about this role, please contact:

- Until 7 July, Kate Fuller Climate FORTH Project Manager [kate.fuller@rspb.org.uk](mailto:kate.fuller@rspb.org.uk) 07860 592 061
- From 7 July, Zoe Clelland, RSPB Area Manager – Central [zoe.clelland@rspb.org.uk](mailto:zoe.clelland@rspb.org.uk)

